

Delegated Decision Notice (DDN)

This form is the written record of a key, significant operational or administrative decision taken by an officer.

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| Decision type | <input type="checkbox"/> Key Decision | <input checked="" type="checkbox"/> Significant Operational Decision | <input type="checkbox"/> Administrative Decision |
| Approximate value | <input type="checkbox"/> Below £500,000 <input type="checkbox"/> £500,000 to £1,000,000 <input type="checkbox"/> over £1,000,000 | <input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 <input checked="" type="checkbox"/> £100,000 to £500,000 <input type="checkbox"/> Over £500,000 | <input type="checkbox"/> below £25,000 <input type="checkbox"/> £25,000 to £100,000 |
| Director¹ | James Rogers, Director of Communities, Housing and Environment | | |
| Contact person: | Mandy Sawyer | Telephone number: 07891276430 | |
| Subject²: | Enhanced Safety in High Rise Flats via CCTV Monitoring | | |
| Decision details³: | <p>What decision has been taken? (Set out all necessary decisions to be taken by the decision taker including decisions in relation to exempt information, exemption from call-in etc.)</p> <p>The Director of Communities, Housing & Environment approved the creation of 6 temporary part time CCTV Operators based in and managed by LeedsWatch to undertake a 12 month pilot of CCTV monitoring across 26 high rise blocks.</p> <p>To support the proposed reduction in the Concierge Service from 7 to 3 sites.</p> <p>A brief statement of the reasons for the decision (Include any significant financial, procurement, legal or equalities implications, having consulted with Finance, PACS, Legal, HR and Equality colleagues as appropriate)</p> <p>To deliver enhanced community safety to residents living in high rise homes via 24/7 CCTV monitoring which is connected to a mobile response team who will be deployed to respond to issues, providing an efficient approach to preventative and reactive crime and anti social behaviours issues, based on live intelligence.</p> | | |

¹ Give title of Director with delegated responsibility for function to which decision relates.

² If the decision is key and has appeared on the list of forthcoming key decisions, the title of the decision should be the same as that used in the list

³ Simply refer to supporting report where used as these matters have been set out in detail.

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| | <p>Brief details of any alternative options considered and rejected by the decision maker at the time of making the decision</p> <p>Other options were considered including continuing the concierge service and out of hour patrols. This was discounted as it is expensive and resource intensive. The CCTV monitoring pilot will enable the live monitoring and deployment of an appropriate response at a much greater number of sites.</p> |
| Affected wards: | City wide |
| Details of consultation undertaken⁴: | Executive Member Cllr Lennox – late January 2024 |
| | Ward Councillors Consultation with local ward members will take place relating to affected blocks prior to implementation |
| | Chief Digital and Information Officer ⁵ |
| | Chief Asset Management and Regeneration Officer ⁶ |
| | Others Richard Jackson - Head of Cleaning Services Claire Smith – Head of LASBT Trade Unions – 09/02/24 |
| Implementation | Officer accountable, and proposed timescales for implementation Mandy Sawyer, Housing Leeds along with Claire Smith in LASBT |
| List of Forthcoming Key Decisions⁷ | Date Added to List:- |
| | If Special Urgency or General Exception a brief statement of the reason why it is impracticable to delay the decision |
| | If Special Urgency Relevant Scrutiny Chair(s) approval Signature _____ Date _____ |
| Publication of report⁸ | If not published for 5 clear working days prior to decision being taken the reason why not possible: |


⁴ Include details of any interest disclosed by an elected Member on consultation and the date of any relevant dispensation given.

⁵ See Officer Delegation Scheme (Executive Functions) CDIO must be consulted in relation to all matters relating to the Council's use of digital technology

⁶ See Officer Delegation Scheme (Executive Functions) CAMRO must be consulted in relation to all matters relating to the Council's land and buildings.

⁷ See Executive and Decision Making Procedure Rule 2.4 - 2.6. Complete this section for key decisions only

⁸ See Executive and Decision Making Procedure Rule 3.1. Complete this section for key decisions only

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| | If published late relevant Executive member's approval | |
| | Signature | Date |
| Call-in | Is the decision available ⁹ for call-in? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| | If exempt from call-in , the reason why call-in would prejudice the interests of the council or the public: | |
| Approval of Decision | Authorised decision maker ¹⁰ Gerard Tinsdale – Chief Officer for Housing | |
| | Signature  | Date 20/03/24 |

⁹ See Executive and Decision Making Procedure Rule 5.1. Significant operational decisions taken by officers are never available for call-in. Key decisions are always available for call-in unless they have been exempted from call-in under rule 5.1.3.

¹⁰ Give the post title and name of the officer with appropriate delegated authority to take the decision.